



SPEAKER NAMES & TITLES

1. _____
2. _____
3. _____
4. _____

What are the essential functions of your job?

What are the most important personal characteristics needed to be successful in your job?

What are the most important skills needed to be successful in your job?

Where do you spend most of your work day?

What are your scheduled hours/days of work?

What is the dress code for your job?

What is the typical training or education required for your job?

What is the starting salary for your position?

What is the high end of the salary range for your position?

Were there any classes or extracurricular activities that you participated in during high school that helped prepare you for this job?



Did you start in your current position or did you hold other positions before moving up to a leadership position?

What entry level jobs or internships did you have that helped prepare you for a leadership role?

How did you know this was the career you wanted to pursue?

What is your favorite part of the job?

What is your least favorite part of the job?

Why did you choose to work for this company?

Can you share how your career path has afforded you the opportunity to enjoy certain hobbies, travel or luxuries and/or attain personal goals that may not have been attainable in your previous positions? (Can you illustrate the effects of a higher income on your life?)

If I decide to pursue a career in your field, what advice would you have for me?